

Safety Communications

Air Trek completes initial training on all employees to ensure they are aware of the SMS system including its policies, processes and tools that are relevant to their responsibilities and accountabilities.

Via a combination of communication portals, such as but not limited to, posting of safety issues on our safety bulletin board, emails to employees, and face to face meeting with representatives of the Safety Management Team the staff will be notified as necessary about;

1. Changes to SMS policies, processes, and tools that are relevant to their responsibilities and accountabilities.
2. Hazard information relevant to each of their respective responsibilities.
3. Explanations as to why safety actions have been changed or new actions taken.
4. Explanations as to why safety procedures are being introduced or changed.

Each staff member is expected to review, internalize and act as necessary on the information presented. If a staff member does not understand a safety communication they are expected to seek explanation from a Safety Management Team member.

Reserved